

Voiding or marking a Paediatric Acute Resuscitation Plan (PARP) as 'In Error'

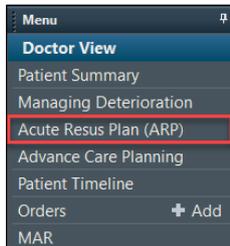
Quick Reference Guide

Note: If you are creating a **new** ARP/PARP, the system will **automatically supersede** the previous form. The user is not required to manually void the existing ARP/PARP.

Voiding an ARP/PARP

An ARP/PARP will be Void if it is no longer required or active (e.g. the PARP was created specifically for a patient who is having surgery and will no longer be required once the surgery is complete).

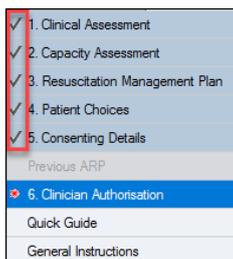
1. Launch ieMR. Within a patient record, use the *Menu* to navigate to *Acute Resus Plan (ARP)*.



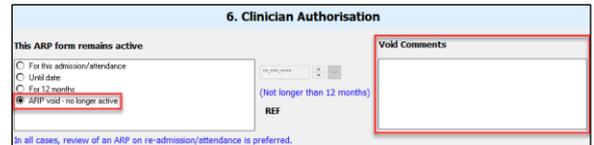
2. Locate the Active ARP/PARP you would like to void and select *Modify*.

Active ARP/PARP	Status	Expiry
Acute Resuscitation Plan	29/07/2020	Nicol, Skye
Inactive ARP/PARP	Active	Modify

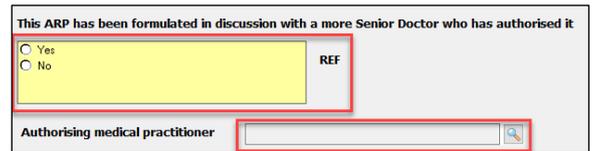
3. Click through the *Mini Menu* to review the sections of the ARP/PARP. This will replace the * with a ✓.



4. The questions in the *Clinician Authorisation* section (ARP - Section 6 and PARP - Section 5) **do not** auto-populate and must be completed.
5. To void the ARP/PARP select *ARP void – no longer active*. Once selected, the *Void Comments* textbox will become available.



6. Complete all remaining mandatory and clinically appropriate fields, including identifying the authorising medical practitioner, if required.



7. Once the form is complete, click the in the top left corner to sign the form.

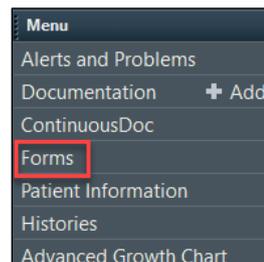
Note: Do not save the form. If saved, the ARP/PARP will not display, and it must be started again.

8. Click *Refresh* to update the ARP page and banner bar.

Marking an ARP/PARP as 'In Error'

An ARP/PARP must **only** be marked *In Error* if it has been documented within the incorrect patient record.

1. Launch ieMR. Within a patient record, use the *Menu* to navigate to *Acute Resus Plan (ARP)*.

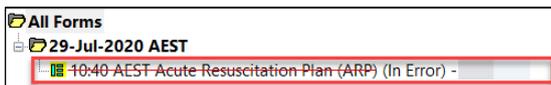


2. Right-click on the *ARP/PARP* and select *Unchart*.



3. Enter a *Comment* and use the  to sign.

4. *Refresh* the page – the ARP/PARP will now be marked as 'In Error'.



Note: If there are 2 ARP forms with the same date, and an unchart / in-error action is required, please ensure that the most recent in the list of ARP forms is the one selected to be uncharted. If you are unsure which form to *Unchart*, please contact the Digital Support team on 07 3068 1999 for assistance.

