

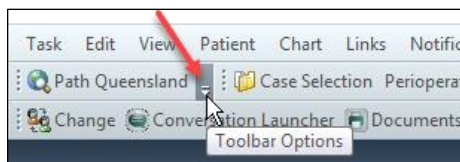
Toolbar customisation – create surgical antibiotic prophylaxis link

SAAnaesthesia

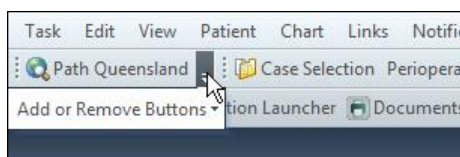
Quick reference guide

To add a new link button, for the **Children's Health Queensland: Surgical Antibiotic Prophylaxis Guides**, to the toolbar in **PowerChart**.

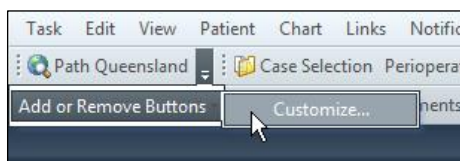
1. Click on the **Toolbar Options** drop down arrow in the **PowerChart** toolbar.



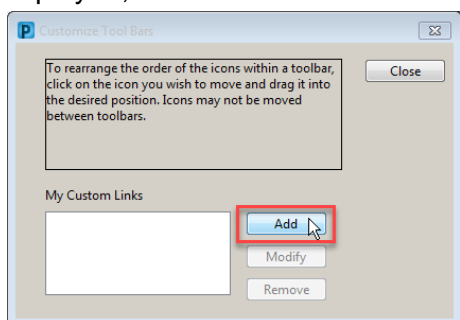
2. Click **Add or Remove Buttons**.



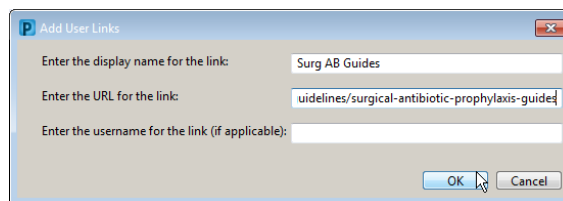
3. Click **Customize...**



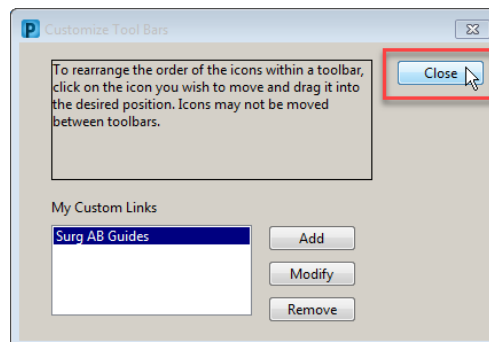
4. The **Customize Tool Bars** window is displayed, Click **Add**.



5. The **Add User Links** window is displayed.



6. Click and complete the field: **Enter the display name for the link**: in this example **Surg AB Guides** is used.
7. Click and complete the field: **Enter the URL for the link**.
8. Click **OK**.
9. The **Customize Tool Bars** window is displayed. Note, the link created is now displaying in the **My Custom Links** box. Here you can **Add** additional links, **Modify** existing links or **Remove** custom links. Click **Close** to complete the toolbar customisation.



The link button for **CHQ's: Surgical Antibiotic Prophylaxis Guides** is now available to use in the **PowerChart** toolbar.

