



ieMR Advanced

Phone/verbal medication order (nursing)

Quick reference guide

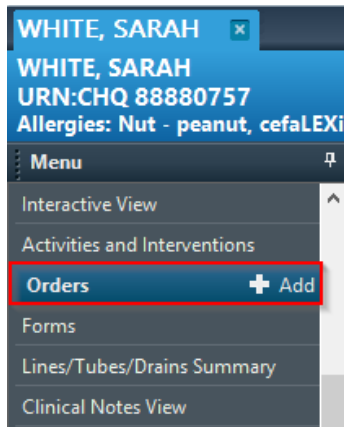
Verbal/Phone Order by Dr, will be documented and signed by 2 RNs or 1RN and 1EEN for verification/ administration.

Note: It is important that the ordering nurse and the nurse witness are present at the phone conversation with the doctor giving the order instructions from the commencement of the order to the final signature.

Telephone Order

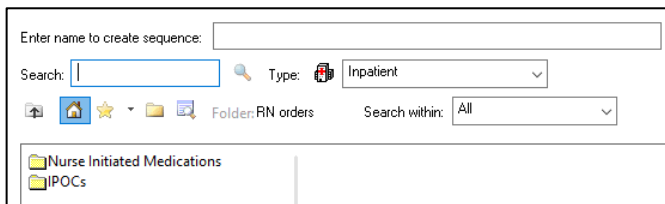
Doctor must stay on the phone until this process is complete

1. Go to **Orders**.

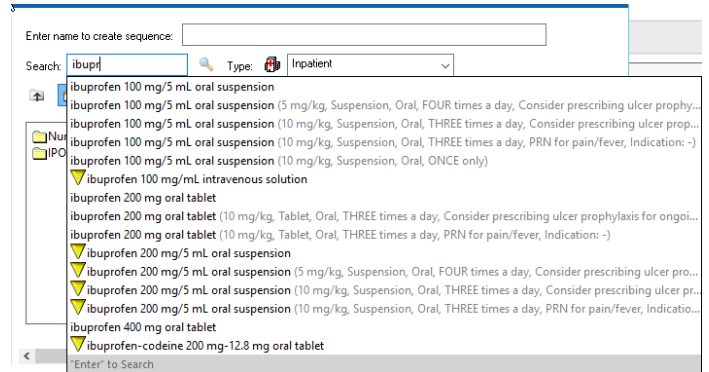


2. Click on **+ Add**

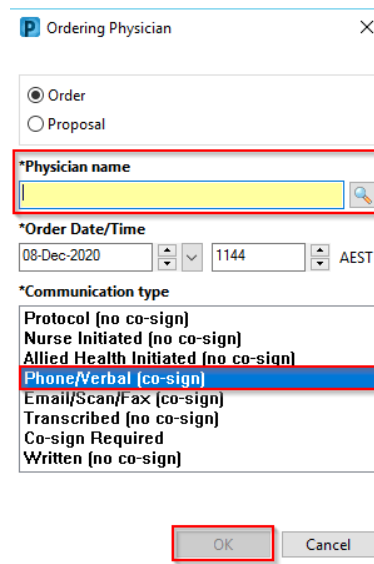
3. Search for the medication/order.



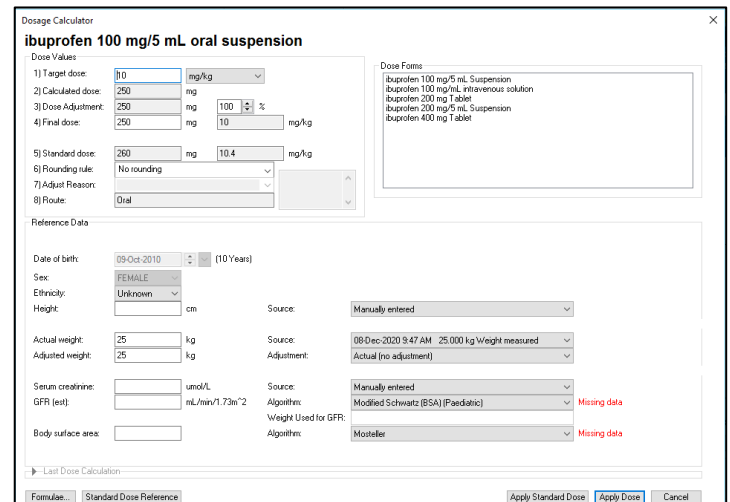
4. Select the most relevant **order sentence**.



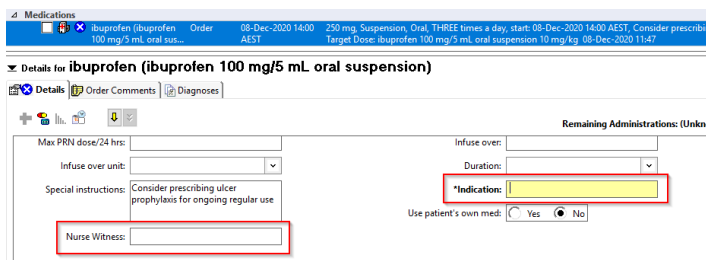
5. Enter **Physicians name** and choose **Communication type** "Phone/Verbal (co-sign)" and select **OK**.



6. Dosage Calculator will appear.

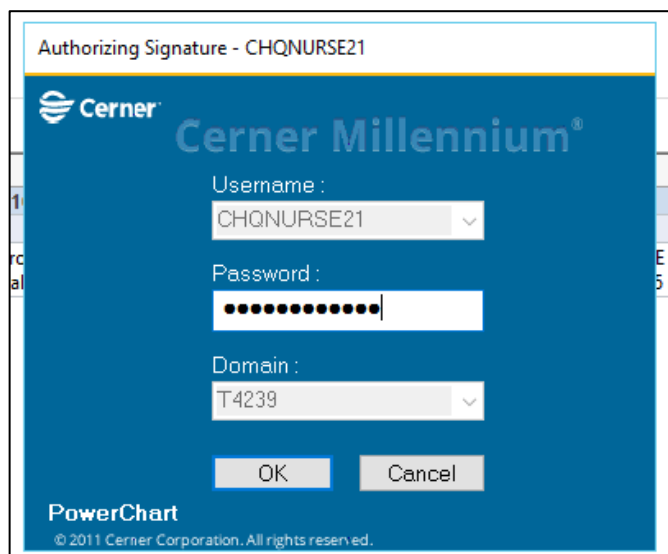


7. The doctor will confirm the medication dose against the patient weight and other patient specific details.
8. When the doctor has confirmed the dose to both nurses click **Apply Dose**.
9. Click **Done**.
10. Review the order details in the Order Entry Field.
11. Pay particular attention to the *Frequency field – ensure this is a Once Only dose
12. Complete mandatory **Indication** field and **Nurse Witness**



Note: The Nurse Witness is not highlighted as a mandatory field in the system, however as per policy, this is a mandatory field nursing staff must complete.

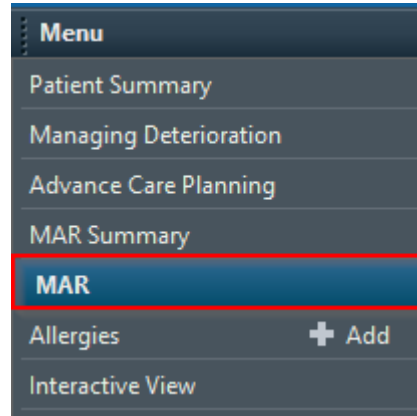
13. Once the Doctor has confirmed the dose and both nurses have heard and viewed the order, select **Sign**
14. Enter **Password** and **OK**



15. **Refresh** the screen



16. Navigate to the **MAR** and click **Refresh**.



Note: The order will now be viewable on the MAR and ready to administer via the MAW. As per current policy, the prescriber has 24 hours to co-sign the order.

