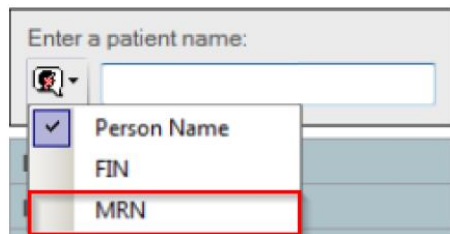


Patient search

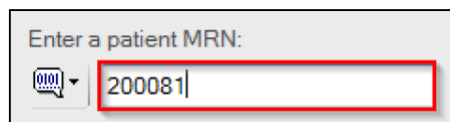
PharmNet

Quick reference guide

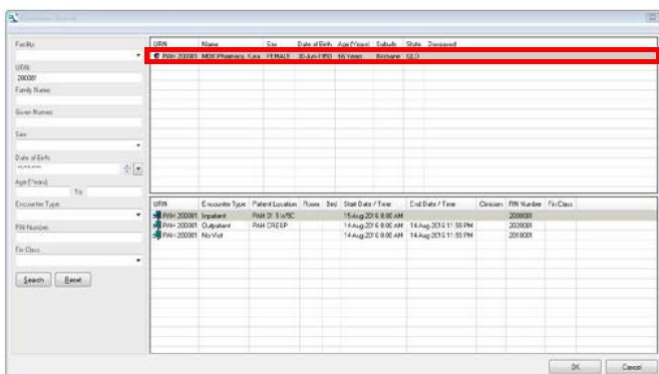
1. Login to the **Pharmacy Medication Manager** (also known as **PharmNet**) page.
2. To search for patients use the search field located in the upper left corner. Start by selecting **MRN** as the search type from the drop down menu.



3. Type the **MRN** in the search field, then click enter.

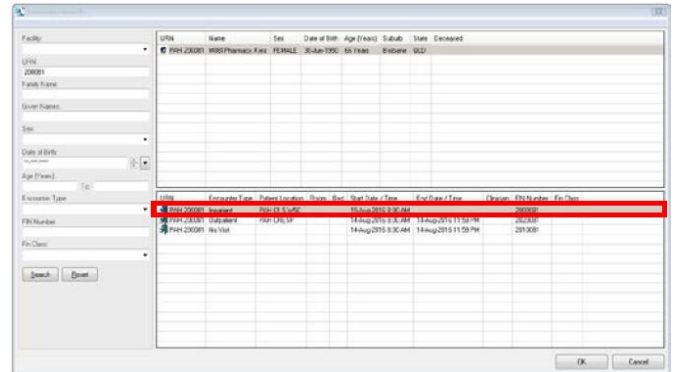


4. The encounter search window will appear. Select the correct **patient** at the top section of the pop up window.




Note: The patient selection should be made using at least three identifiers. (eg. DOB, Sex, First and Last name).

5. Select the appropriate **encounter** then select **OK**.



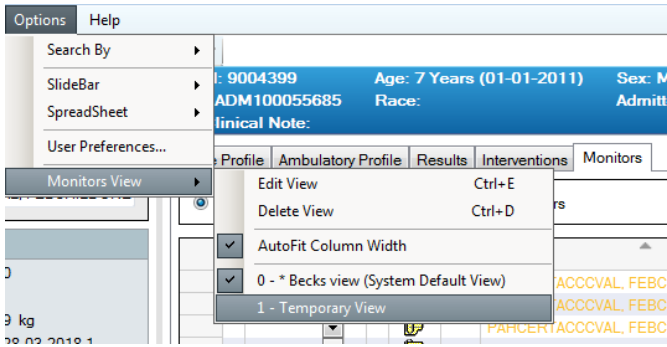
6. Patient information will now be displayed on the home page.

Note: Please refer to specific QRG to use filters and tabs on this page.

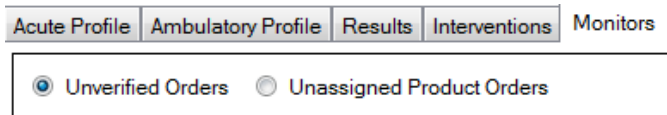
7. To change to another patient, click the **Change patient** button  located at the top left of the window in the tool bar. This will start this process again.



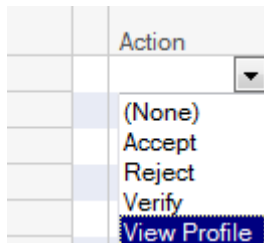
8. Please note that the **Monitors** screen can also be used by pharmacists to locate patients. If you have set up patient lists for specific locations or medical teams locate them while in the monitors screen by clicking on options, then monitors view, then the particular list you are looking for.



9. Once within the **monitors** tab you can identify patients from your list that have unverified orders OR unassigned product orders by highlighting either of these tabs.



10. The actions able to be performed from the **Monitors** tab are limited to:



11. If you choose **View Profile** and click apply this will bring you to the usual **Acute Profile** for that selected patient.

