

Output – document

SAAnaesthesia

Quick reference guide

There are multiple ways of documenting an **Output** in **SAAnaesthesia**. This QRG outlines three ways of completing this task for an **Output Event**:

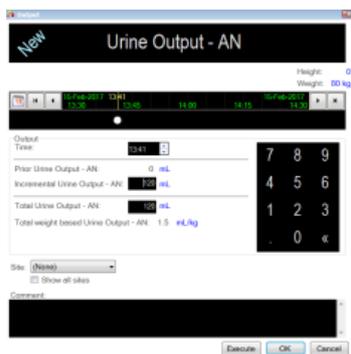
- From a **Macro** item.
- Selecting the item from the **Output** tab of the **Documentation Tabs**.
- Selecting the item using the **Output** button on the **Toolbar**.

To Document Output via a Macro using the To Do List

If the **Output** is listed in the **Macro** and can be located on the **To Do List** the following can be completed to document the **Output** on the **Anaesthetic Record**:

- Locate and click to highlight the **Output** (e.g. Urine Output) on the **To Do List**.
- Use the **Edit** icon to launch the **Output** window

The **Output** window launches:



- Within the **Output** window enter the **Output Volume** as either **Incremental** or **Total**.
- Confirm the **Time** the **Output** was recorded. Note, the **Site** can be nominated if required.
- Click **Execute** to launch to the **Anaesthetic Record Grid**. Note, clicking **OK** saves the entered data back onto the **To Do List**.

The **Output** now populates the **Anaesthetic Record Grid**:

Urine Output - AN 120 mL 120

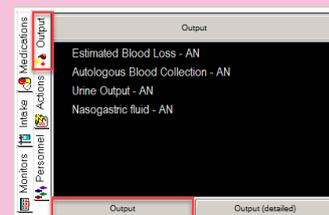
Note: To alter the units of measure for the **Incremental** or **Total Output** click the blue hyperlink to launch the **Change Units of Measure** window.

Documenting Output via the Documentation Tabs

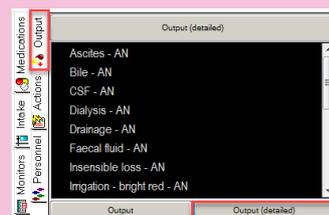
If the **Output** required is not found within the **Macro** or located on the **To Do List** this option of using the **Documentation Tabs** can be followed:

- Navigate to the **Documentation** tabs and click to select the **Output** tab.
- From the **Folders** displayed, click to select the appropriate **Output Folder**.

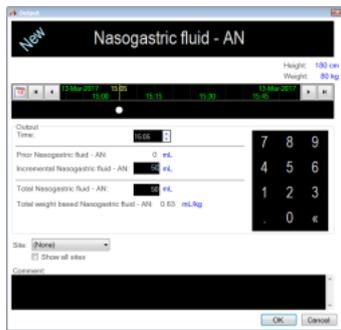
Note: The default folder displayed lists the most commonly documented **Outputs** such as **Blood Loss**, **Urine** and **Nasogastric fluid**.



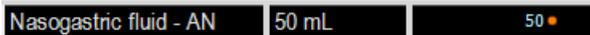
Selecting the **Output (Detailed)** folder offers an extended subset with opportunities to document against.



3. Double click the required type of **Output** to launch the **Output** window for editing as required (e.g. Nasogastric Fluid Output). Alternatively click to highlight the **Output** to be documented then drag it to the **To Do List**, for actioning and editing later. Refer to Step 1 of the **To Document Output via a Macro using the To Do List** section as the **Output** is now contained in the **To Do List**. The **Output** window launches:



4. Within the **Output** window enter the **Output Volume** as either **Incremental** or **Total**.
5. Confirm the **Time** the **Output** was recorded. Note, the **Site** can be nominated if required.
6. Click **OK** to launch to the **Anaesthetic Record Grid**.
The **Output** now populates the **Anaesthetic Record Grid**:



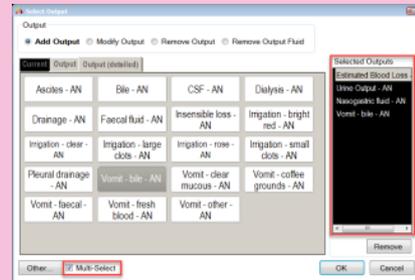
To Document Output via the Output Button from the Toolbar

If the **Output** required is not found within the **Macro** or located on the **To Do List** this option of using the **Output** button can be followed:

1. Click the **Output** component button on the **Toolbar**.
2. From the **Tabs** displayed, click to select the appropriate **Output Tab**.

Note: The option of ticking the **Multi-Select** box,

this allows the user to move between the **Tabs** adding multiple **Outputs**. Selections will populate in the right pane in the **Select Output** window.



After making selections, click **OK** and the **Output** windows will launch sequentially for editing and actioning to the **Anaesthetic Record Grid**.

3. Click the **Output** required to be documented.
The **Output** window launches.
4. Within the **Output** window enter the **Output Volume** as either **Incremental** or **Total**.
5. Confirm the **Time** the **Output** was recorded. Note, the **Site** can be nominated if required.
6. Click **OK** to launch to the **Anaesthetic Record Grid**.

The **Output** now populates the **Anaesthetic Record Grid**:



Note: **Output** volumes documented in **SAAnaesthesia** will flow into **PowerChart - Interactive View Fluid Balance** band in five minute intervals provided the data has not been modified for the past thirty minutes, or all volumes will populate the **Fluid Balance Navigator band** on finalisation of the **SAAnaesthesia** document.



