





Orders – plans of care

Care Delivery

Quick reference guide

The purpose of a **Plan of Care** is to facilitate optimal outcomes for patients during their admission, by enabling an interdisciplinary team to share assessments, goals and interventions.

	Goal
	Indicator (display results to assist in decision making process)
	Intervention (to achieve goal)
	Order

There are two types of **Plans of Care**:

- **Suggested Plans of Care** are recommended by the system either:
 - Based on the condition of the patient.
 - As a set suggested on admission.
- **Ordered Plans of Care** which include goals, interventions, indicators, orders, and are ordered similarly to single orders.

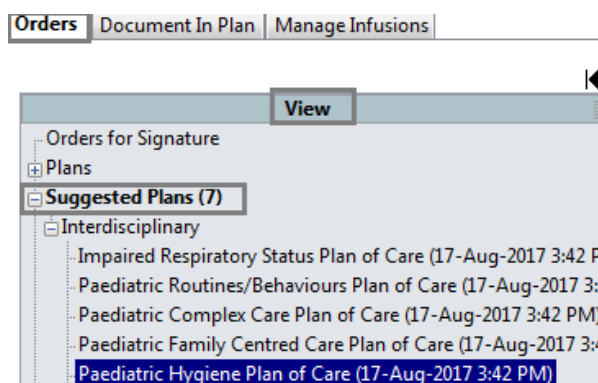
Accept Suggested Plans

To accept a **Plan of Care** from **Suggested Plans**:

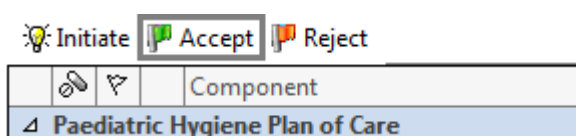
1. Go to **patient's medical record** and click **Orders** on the **Menu**.



2. Click the **Suggested Plans** in the **View** menu and select the **relevant Plan of Care**.



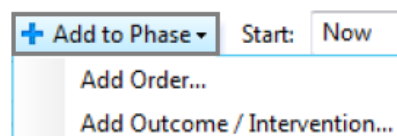
3. Click **Accept** to accept the plan.



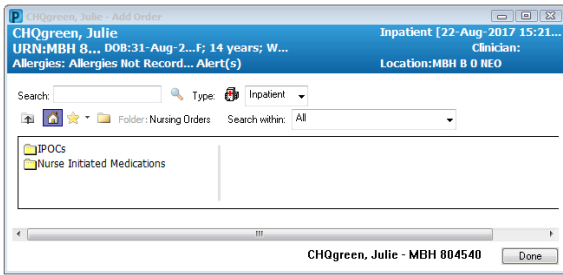
Note: Plans of Care may be suggested by the system based on the results and data entered for the patient. For example, if the patient has been assessed as 'at risk' the system will suggest a Plan of Care. Examples include Falls Risk Plan of Care or Skin Integrity Plan of Care. A suggested plan will indicate when it was suggested and the reason the suggestion was triggered.

Add an order to the Plan of Care

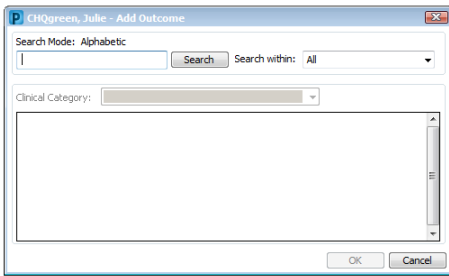
1. **Add** or **modify** the details of each item from the plan as necessary.
2. Add any other orders or outcomes/interventions to a phase by clicking the **Add to Phase** button and selecting from **Add Order** or **Add Outcome/Intervention**.



3. If **Add Order** is selected, this will take to to the orders window.



4. If **Add Outcome/Intervention** is selected, this will take you to a window where additional outcomes can be searched for and added to the Plan of Care.



5. Click **Initiate**.
6. Click **Sign**.

Initiate a new Plan of Care (Ordered Plan)

If a **Plan of Care** is required for a patient but has not been displayed in **Suggested Plans of Care**, you can still add it yourself. To add a new **Plan of Care**:

1. Click **Orders**.
2. Click **+ Add**.
3. The available **Care Plans** are shown on the home screen in the IPOCs folder.

Folder:

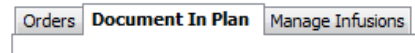
- Paediatric Hygiene Plan of Care
- Paediatric Breast Feeding Plan of Care
- Paediatric Complex Care Plan of Care
- Paediatric Routines/Behaviours Plan of ...
- Paediatric Family Centred Care Plan of ...


4. Select the desired Plan/s of Care and click **Done**.
5. The plan will open up in the **Orders** window.
6. Make any required changes or additions to the plan and then click **Initiate** and **Sign**.

Document in Plan of Care

Once the **Plan of Care** is ordered and signed for, the orders are sent to be completed by required parties and the targets and initiatives are to be followed by assigned clinician.

1. Click the **Document in Plan** tab.



2. All active outcomes are displayed.
3. Click on the status icon to document against the outcome .
4. Populate **date** and **time** of the outcome description.
5. Select the appropriate **Outcome Description** – goals are **Met**, **Progressing** or **Not Met**.
6. **Interventions** are marked as either **Done** or **Not Done** – selecting **Not Done** will open a window to give a reason for the outcome variance and an action. You can select a reason/action from a drop down menu or enter free text below.
7. Add comment as necessary.

Target Complete Date & Time
 [Date] [Time] AEST

Outcome Description
 Maintain adequate hygiene

Met
 Progressing towards goal
 Not met

Evaluation Date & Time
 21-Nov-2017 1443 AEST

Outcome Variance




8. Click **Sign Documentation** and the Plan is now updated.

Discontinue a Plan of Care

Plans of Care may be discontinued if a patient has achieved all of their goals or outcomes, OR if the patient is to be transferred to PICU where the **Plan of Care** will not continue to be documented against.

1. In the **Orders** tab, right click on the **Plan of Care** you wish to discontinue and select **Discontinue**.

OR

Click on the **Plan of Care** you wish to discontinue and click the **blue cancel icon** .

2. Click the **check boxes** next to any outcomes or interventions that you wish to keep.
3. If there are none that you wish to keep click **OK**.
4. Click **Sign** at the bottom of the screen and **refresh** the page.

Note: Do not reject any **Suggested Plans** of Care that you have not initiated until after the patient has been discharged. **PowerChart** will not suggest them again for the patient during that encounter if they have previously been rejected.

