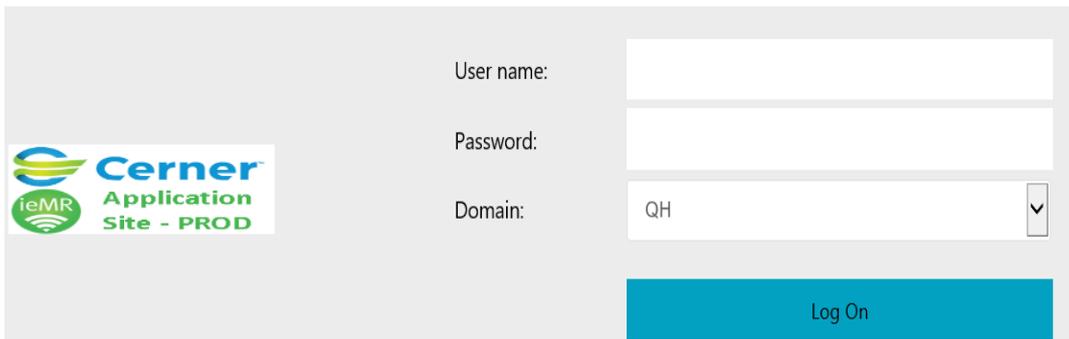


## Navigating ieMR

### Quick reference guide

#### Logging into PowerChart

1. Once you have access, double click on the ieMR icon  The *Cerner Login* window will open.
2. Enter your *Novell user identification* as the User Name
3. Enter your *Novell* password
4. Ensure *QH* is selected from the *Domain* drop down menu

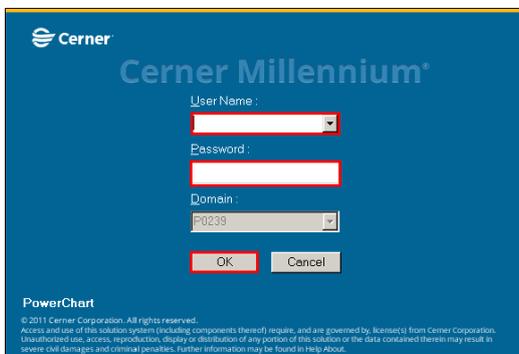


The screenshot shows the Cerner Login window. On the left is the Cerner logo with 'ieMR Application Site - PROD' below it. On the right are three input fields: 'User name:', 'Password:', and 'Domain:'. The 'Domain:' dropdown menu is set to 'QH'. Below the fields is a blue 'Log On' button.

5. Select *Log on*.  
The *Applications* window will open.



6. Select *PowerChart*  
The *PowerChart login* window will open.



The screenshot shows the Cerner Millennium PowerChart login window. It has a blue background with the Cerner logo at the top left. The title is 'Cerner Millennium'. Below it are three input fields: 'User Name:', 'Password:', and 'Domain:'. The 'Domain:' dropdown menu is set to 'P0239'. At the bottom are 'OK' and 'Cancel' buttons. A copyright notice is visible at the bottom left.

7. Enter your *Novell Username* as the User Name
8. Enter your *Novell* password
9. Select Ok

#### Logging out

To ensure information remains secure it is absolutely critical that all staff log out of *PowerChart* upon completion of a session.

To log out of *PowerChart*:

1. Select the *Exit*  icon from the toolbar



## Searching for a Patient Medical Record

1. Click onto the **Magnifying glass** on the right-hand side of the Banner Bar



2. The Encounter search box will appear
3. Enter the search criteria, UR, Surname etc and select **search**

When the search has returned the required patient:

3. Select the correct **Patient Name**

The patient specific encounters will be displayed in the bottom pane.

4. Select the specific **Patient Encounter**

Facility: [Dropdown]

URN: [Text Box] MRN [Text Box]

Family Name: [Text Box]

Given Names: [Text Box]

Sex: [Dropdown]

Date of Birth: [Text Box]

Age (Years): [Text Box] To [Text Box]

Encounter Type: [Dropdown]

FIN Number: [Text Box]

[Search] [Reset]

URN	Name	Sex	Date of Birth	Age (Years)	Suburb	State	Deceased
CHQ C999998	CERNER, TEST	FEMALE	25-Nov-1974	40 Years	NEWMARKET	QLD	

URN	Encounter Type	Patient Location	Room	Bed	Start Date / Time	End Date / Time	Clinician
CHQ C999998	Pre-arrival				17-Aug-2015 9:46 AM	17-Aug-2015 9:48 AM	
CHQ C999998	Pre-arrival	LCDH REHB DT			15-Jul-2015 3:59 PM	15-Jul-2015 11:59 PM	COPELAND, USA CLAIRE SMO
CHQ C999998	Pre-arrival				10-Jul-2015 10:13 AM	10-Jul-2015 11:59 PM	
CHQ C999998	Pre-arrival	LCDH HITH			26-Jun-2015 8:17 AM	26-Jun-2015 11:59 PM	
CHQ C999998	Pre-arrival				19-Jun-2015 1:51 PM	19-Jun-2015 11:59 PM	
CHQ C999998	Outpatient	LCDH MB 3 ENT			10-Jun-2015 3:55 PM	11-Jun-2015 11:50 AM	
CHQ C999998	Pre-arrival				26-May-2015 12:21 PM	26-May-2015 11:59 PM	
CHQ C999998	Pre-arrival	LCDH CONC NURS			26-May-2015 11:26 AM	26-May-2015 11:29 AM	
CHQ C999998	Outpatient	LCDH MB 4 4C			22-Apr-2015 3:54 PM	22-Apr-2015 3:55 PM	
CHQ C999998	Emergency	LCDH MB 1 EMRGV			17-Apr-2015 6:01 PM	18-Apr-2015 6:00 AM	
CHQ C999998	Emergency	LCDH MB 1 EMRGV			09-Apr-2015 10:45 AM	09-Apr-2015 10:45 AM	

[OK]

4. Click **OK**

The patient medical record will open.



## Navigating the Patient Record

When viewing a patient's medical record, the window is divided into three sections:

**Patient Banner Bar:** displays key patient demographic and encounter specific information for the selected patient medical record. The Patient Banner Bar also displays the Allergies and Alerts

**Patient Menu:** used to navigate through the patient medical record down the left side

**Summary Page:** provides a summary of all the clinical information within the patients record

## Summary

The **Patient Summary Page** acts as a dashboard for all clinical information entered into the selected patient medical record.

## Results

Shows any clinical results, such as measurements that are recorded within the chart



## Allergies

Active Allergies will be displayed on the patient's summary page and the banner bar.

## Alerts

If an alert exists for a patient, then the word *Alert(s)* will display on the Patient Banner Bar.

REG, DOUBLE x

REG, DOUBLE  
URN:CHQ C999999 DOB:15-Oct-2018 I: 17 months; Wt: 45 kg 04-Mar-2020  
Allergies: No Known Allergies Alert(s)

Select *Alerts and Problems* from the menu on the left hand side of the screen

Menu

- Patient Summary
- Managing Deterioration
- Community Health Patient Summ...
- MAR Summary
- Allergies
- Interactive View
- Activities and Interventions
- Orders
- Forms
- Clinical Notes View
- Lines/Tubes/Drains Summary
- Alerts and Problems**
- Plan of Care Summary
- Results
- Histories
- Documentation
- ContinuousDoc
- Advanced Growth Chart
- Appointment Summary
- The Viewer
- PHR
- Pregnancy Summary Report

Alerts and Problems

Mark all as Reviewed

Diagnosis (Problem) being Addressed this Visit

Display: All

Clinical Dx	Dx Type	Date	Responsible Provider	Last Reviewed
Immersion	Working	25-Nov-2019	YZELMAN, PATRICIA	
Drowning and non-fatal i...	Working	25-Nov-2019	YZELMAN, PATRICIA	
Drowning and non-fatal s...	Working	25-Nov-2019	YZELMAN, PATRICIA	

Problems

Display: All

Life Cycle St...	Name of Problem	Annotated Display	Onset Date	Classification	Confirmation	Vocabulary	Last Reviewed
Resolved	Pregnant	Pregnant	01-Dec-2018		Confirmed	SNOMED CT	

The *Alerts and Problems* component of PowerChart will open displaying the patient's alerts.

The alerts displayed will depend on the *display* filter set i.e. filter by *active, inactive or all*.

*Active* shows only active diagnoses/alerts/problems.

*Inactive* shows only inactive diagnoses/alerts/problems.

## Updating information

To update all information within the ieMR click on the refresh button found on the right-hand side of the banner bar.

Regularly refreshing ensures any additional information that is added whilst you are viewing the patients chart is available to you.



## Documentation

Click Documentation to access the patient's documentation, ensure display is set to *all* or alternatively use the drop down to select *All Physician Notes*

The screenshot shows the 'Documentation' view in a software interface. On the left is a 'Menu' with 'Documentation' highlighted in red. The main area shows a 'List' of notes with a 'Display' dropdown set to 'All'. Below is a table with the following data:

Service Date/Time	Subject	Type	Facility	Author; Contributor(s)	Status	Diagnosis
25-Nov-2019 11:21:00 AE...	Pool Immersion	Pool Immersion Incident Form - Text	LCCH	YZELMAN, PATRICIA	Auth (Verified)	
25-Nov-2019 11:17:00 AE...	AU ED Triage	AU ED Triage-Text	LCCH	YZELMAN, PATRICIA	Auth (Verified)	

## Clinical Notes View

Clinical notes view shows all documentation grouped in sub folders. These can be filtered by *type*, *status*, *date*, *performed by* and *encounter*

The screenshot shows the 'Clinical Notes View' interface. On the left, the 'Menu' has 'Clinical Notes View' highlighted in red. The main area displays a folder structure with 'ED Documents' and 'PowerForm Textual Rendition Notes'. At the bottom right, there is a filter section with the following options:

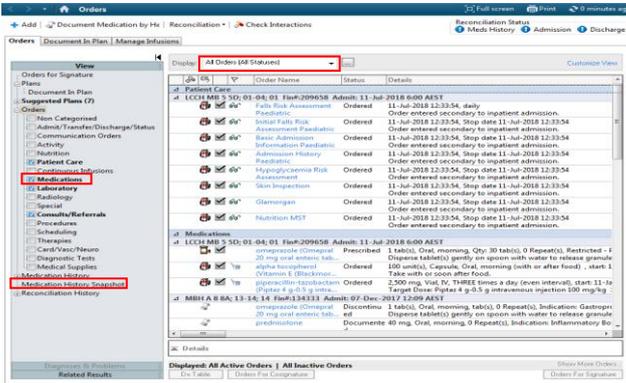
- By type
- By status
- By date
- Performed by
- By encounter



## Orders

Display should be **All Orders (All statuses)** otherwise prescriptions and home medications will not be displayed. Bold order types in the left view pane indicate the type of orders that exist for that patient.

Click the bold order type to go straight to that order section.



**Medication History Snapshot** enables us to see a rolling history of Documented Home Medications each time they are updated.



Inpatient Medication orders



Prescribed Home Medications ordered in iMR



Documented Home Medications



Ambulatory Order – Medication to be administered in an outpatient clinic

## Appointment Summary

The **Appointment Summary** tab will display the details of their past and future appointments if a patient has or has had an appointment scheduled in the Enterprise Scheduling Management system (ESM) at any facility.

Appointment Summary							
<b>Summary</b>							
Cancellations by Patient: none		Reschedules by Patient: none		No Shows: none			
Other Cancellations: 1		Other Reschedules: 2					
<b>Future Appointments</b>							
Begin Date/Time	Duration	State	Appointment Type	Appointment Reason	Primary Resource	Location	
01-Feb-2017 - 8:30 AM	15	Confirmed	Ortho Lower Limb Review		Dekkers, Mark	PAH CORTHGEN	
<b>Past Appointments</b>							
Begin Date/Time	Duration	State	Appointment Type	Appointment Reason	Primary Resource	Location	
16-Sep-2016 - 8:30 AM	15	Cancelled	Respiratory Review		Murphy, Michelle	PAH CRESP	
10-Feb-2016 - 10:45 AM	15	Checked Out	Respiratory Review		Murphy, Michelle	PAH CRESP	

**Note: If you require any additional assistance please do not hesitate to contact the Health Informatics Team on 3068 1999.**

