

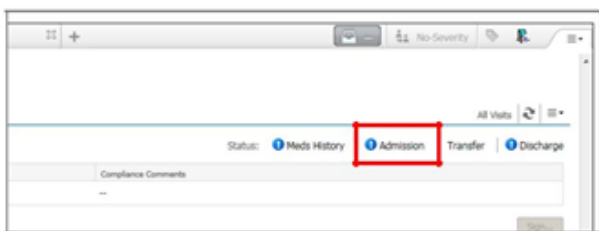
Medication reconciliation – admission

Medication Management

Quick reference guide

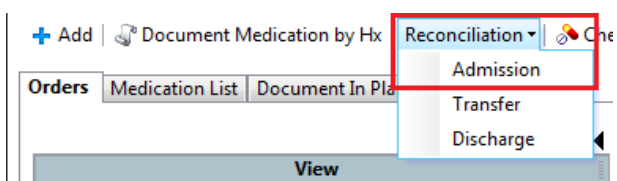
Medication Reconciliation can be completed from Doctor View or Orders in the patient chart. The Admission Medication Reconciliation functionality is a quick, safe and straightforward way of ordering medications for a patient upon admission.

1. Navigate to the Home Medications screen and click the word Admission in the top right hand corner of the screen.








OR

2. Navigate to the Orders screen and click the word Reconciliation and choose Admission from the drop down menu.



3. The Admission Medication Reconciliation window will display.



- a. All the previously documented home medication orders (prior to reconciliation) are listed on the left of the window, as indicated by the scroll icon . It is important to thoroughly review this information in case there have been changes since documented.
 - b. Newly documented home medications (from the current encounter) are designated with an orange asterisk icon .
 - c. The right side of the screen will display the inpatient orders after reconciliation as indicated by the hospital icon . It is important that you check these orders carefully to ensure that you are prescribing what is intended.
4. From this window, there are three options:
 - a. Add a new order for inpatient medications using the Add button.
 - b. Discontinue the selected home medication by selecting the radio button(s) under the Stop column .
 - c. Convert the selected home medication to an inpatient medication by selecting the radio button(s) under the Continue column .

Note: Most documented home medications are configured to convert directly to the equivalent inpatient medication. If the medication is Non-LAM

and has a similar LAM product available, the **Therapeutic Substitution** window will display. Many non-LAM products do not have a suitable substitute.

5. The image below shows the Therapeutic Substitution window. This will appear when the prescriber is ordering a medication that is not stocked in pharmacy.



6. From this window, there are two options:
 - a. To accept the selected therapeutic substitution, and convert the order to a medication on the LAM, click **OK**.
 - b. Alternatively, if you did not want to accept the substitution (for example, the patient has brought their own supply), select a **Decline Reason** from the menu and click **OK**.
7. Complete the order details as required.
8. Click **Sign**.



9. The Admission Reconciliation will now show a green tick on the **Doctor View**.

