

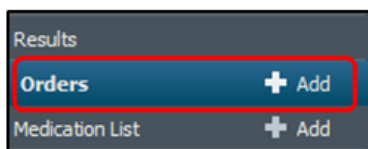
Medication orders – using favourite folder

Allied Health

Quick reference guide

Note: Always ensure you are in the correct encounter before placing medication orders on ieMR. For more information please see Power Chart Cheat Sheet - Check you have the correct encounter.

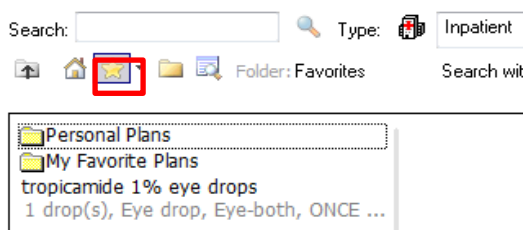
1. Select **Orders** from the **Patient Menu**.



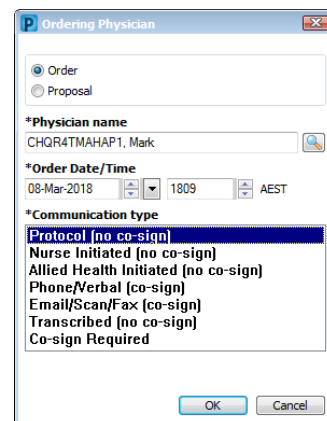
2. Click **Add**.

Note: For medication/s being administered within an outpatient clinic please ensure the type selected is "Ambulatory - In Office (Meds in Office)" as the system will default to "Ambulatory (Meds as Rx)". For medications being administered within an inpatient setting please ensure the type selected is "Inpatient".

3. Click the **Star** favourite icon.
4. **Select** the order/s you wish to add.




5. Complete the **Ordering Physician** window.
 - Ensure **Order** is selected (rather than Proposal).
 - Enter a **Physician name** (or use the magnifying glass icon to search for a Physician).
 - Select the **Communication Type**.
6. Click **OK**.



7. Select **Done** on the orders window.
8. Review the order details and complete the **Indication**.

***Indication:**

9. Click **Sign**.
10. Enter your **password** and click **OK**.
11. Click **refresh**  to update the order status from 'processing' to 'ordered'.

