



ieMR Advanced

Creating a customised personal order plan

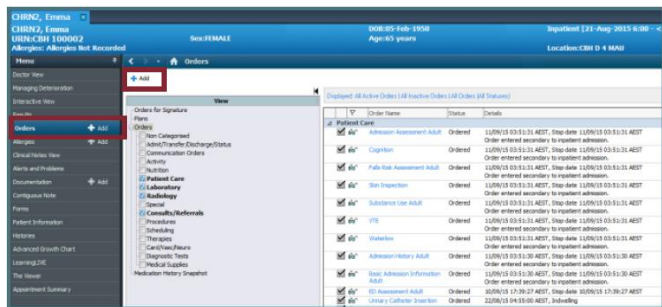
Care Delivery

Quick reference guide

ieMR has the ability to create a personal plan of **Orders**. This allows for efficient ordering and helps enforce consistent practices. For example, the clinician could create a Personal Plan for a Septic Screen or Chest Pain that when added to the order profile will create a bulk list of orders.

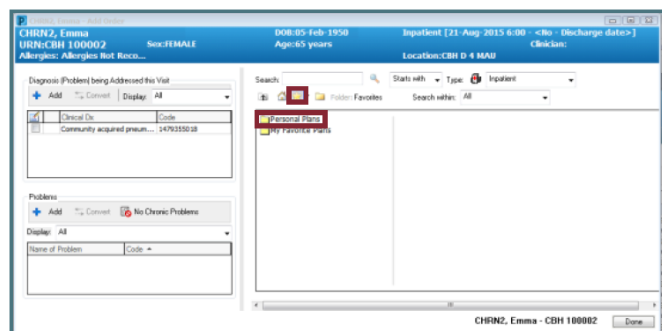
Creating a custom Personal Plan

1. Open up a patient's medical record and select **Orders** in the **Patient Menu**.
2. Click **Add** or **+ Add** .

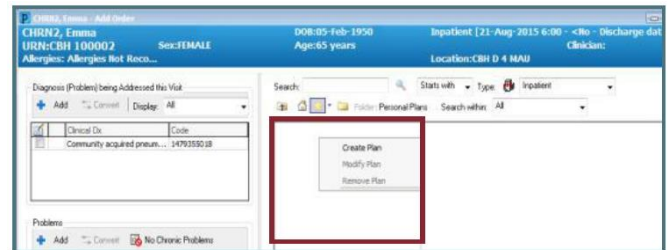


The **Add Order** window will appear.

3. Click on the **Favourites** icon .
4. Click on the **Personal Plans** folder.

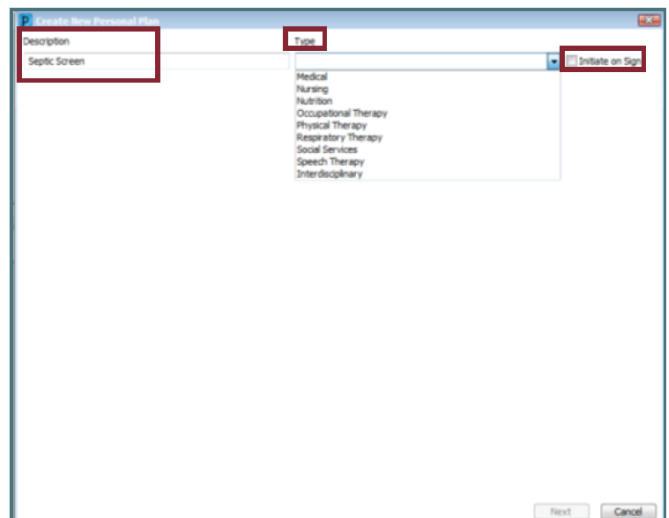


5. Right click on the blank area in the window and select **Create Plan**.

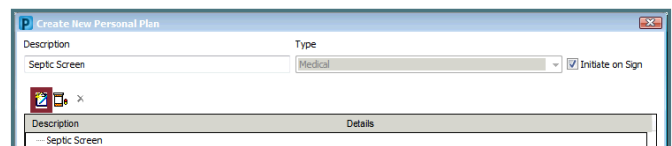


The **Create New Personal Plan** window will appear.

6. Enter a name for the **Personal Plan**, e.g. Septic Screen and use the down arrow under the **Type** field to select the type of plan.
7. Tick the box **Initiate On Sign**.
8. Click **Next**.

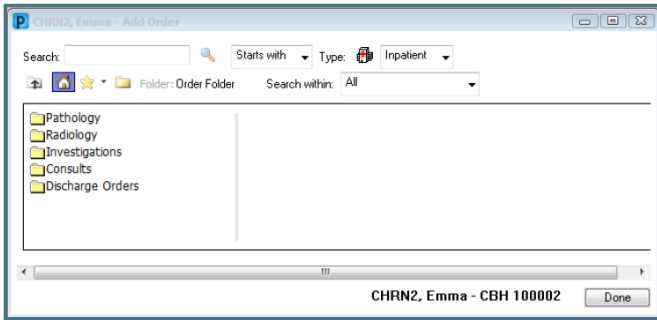


9. Click the icon that appears to start adding orders to the plan.



This opens the **Add Order** window.

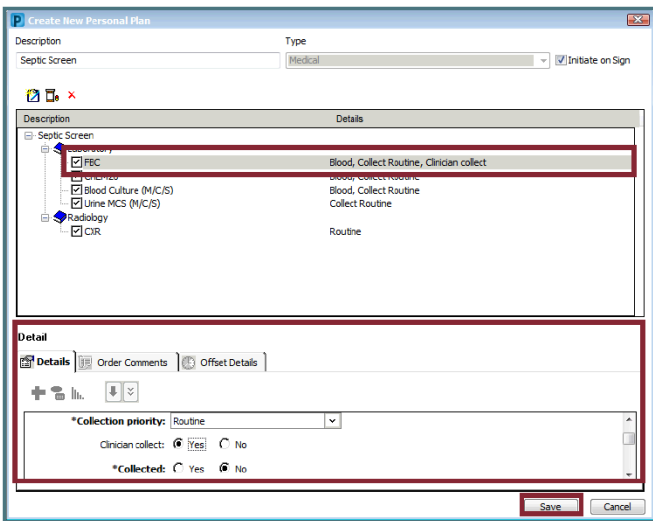





10. Search and add orders to the plan.
11. When all orders have been selected, click **Done**.

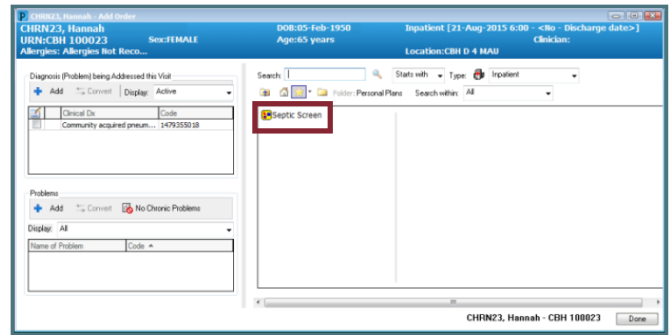
The **Create New Personal Plan** window will re-open and will display all of the orders selected in step 10.

12. Double-click on an order to set the details for that plan in the **Detail** section at the bottom of the window.




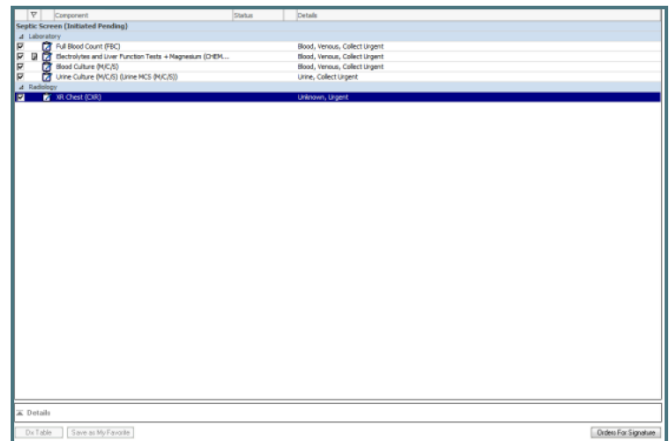
In this example **FBC** details have been set to **Collection Priority Routine, Clinician Collect Yes** and **Collected No**.

13. Once the order details have been set click **Save**.
14. An **Order Plan** has been created and appears in the **Personal Plans** folder marked by .

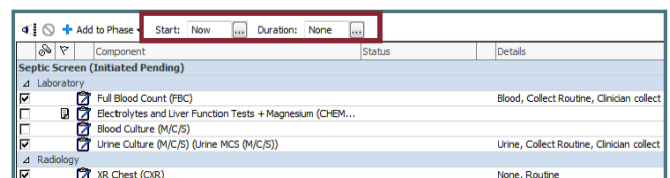


Ordering a Personal Plan

1. Go to **Orders** and click **Add**.
2. Click  then click the **Personal Plans** folder and click the plan to be ordered. All orders within that plan will populate into the **Orders** window.
3. Click **Done** to view the orders.



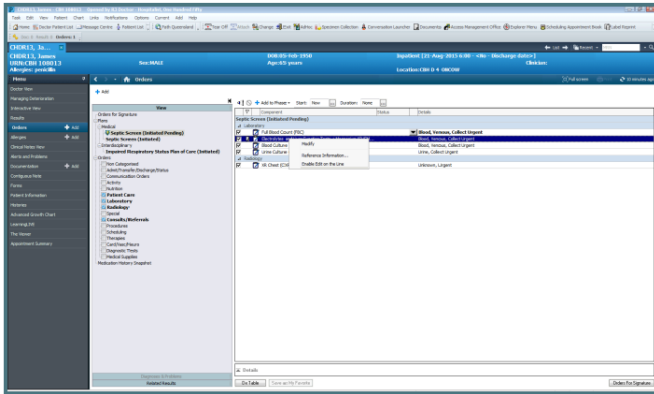
4. The **Start** and **Duration** times of the plan can be altered by clicking in the **Toolbar** located above the orders.



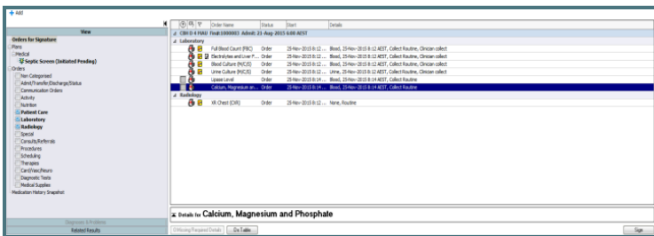
The order details can be modified before signing off if required.




- Right-click on the order to be modify and select **Modify**.



- Once order details have been modified click **Orders for Signature**. Any additional orders not included in the **Order Plan** can be added in the next window.
- Click **Add** and place orders as per normal practice.
- Add additional orders click **Sign** to action all orders.



- The clinician is required to type in their Novell Username and Login.
- All orders within the **Order Plan** are actioned at the same time, individual searching and adding is not required.
- Any orders placed via an **Order Plan** will display the **Plan** symbol  next to them.

Displayed: All Active Orders | All Inactive Orders | All Orders 5 Days Back

	Order Name	Status	Details
Laboratory			
<input checked="" type="checkbox"/>	Blood Culture (M/C/S)	Ordered (Dispatched)	Blood, 25/11/15 08:12:00 AEST, Collect Routine, Clinician collect
<input checked="" type="checkbox"/>	Calcium, Magnesium an...	Ordered (Dispatched)	Blood, 25/11/15 08:14:00 AEST, Collect Routine
<input checked="" type="checkbox"/>	Electrolytes and Liver F...	Ordered (Dispatched)	Blood, 25/11/15 08:12:00 AEST, Collect Routine, Clinician collect
<input checked="" type="checkbox"/>	Full Blood Count (FBC)	Ordered (Dispatched)	Blood, 25/11/15 08:12:00 AEST, Collect Routine, Clinician collect
<input checked="" type="checkbox"/>	Lipase Level	Ordered (Dispatched)	Blood, 25/11/15 08:14:00 AEST, Collect Routine
<input checked="" type="checkbox"/>	Urine Culture (M/C/S)	Ordered (Dispatched)	Urine, 25/11/15 08:12:00 AEST, Collect Routine, Clinician collect
<input checked="" type="checkbox"/>	Electrolytes and Liver F...	Ordered (Dispatched)	Blood, 22/08/15 05:04:00 AEST, Collect Urgent, Clinician collect
Radiology			
<input checked="" type="checkbox"/>	XR Chest (CXR)	Completed	None, Routine

