



ieMR Advanced

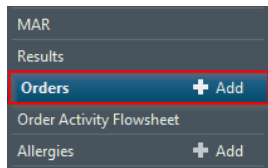
Cancel or modify an order to Allied Health

Quick reference guide

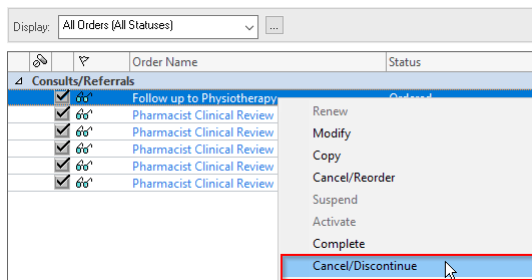
Cancel/Discontinue

Cancel/Discontinue is used to cancel an order.

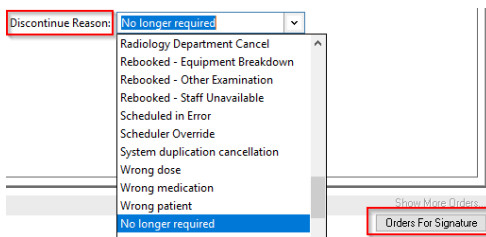
1. Click on **Orders** in the Menu.



2. Right-click on the order
3. Select **Cancel/Discontinue**



4. Enter a **Discontinue Reason** (e.g. No longer required)
5. Click on **Orders For Signature**



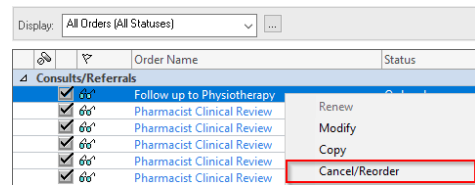
6. Click **Sign**

Cancel/Reorder

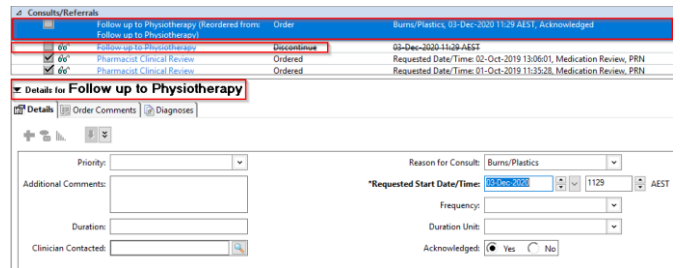
Cancel/Reorder is used to cancel and reorder the existing order and modify its details. This can be used to reorder a consult which was incorrectly ordered as Urgent.

1. Click on **Orders** in the Menu.

2. Right-click on the order
3. Select **Cancel/Reorder**



4. The original order is crossed out and a new order with blank details appears

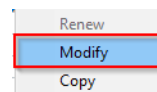


5. Modify / fill in both system and workflow mandatory fields
6. Click on **Orders For Signature**
7. Click **Sign**

Note: Refresh PowerChart to change the order status from "Processing" to "Ordered".

Modify an Order

1. Click on **Orders** in the Menu.
2. Right-click on the order
3. Select **Modify**



4. Modify the details of the order in the OEF
5. Click **Orders for Signature**
6. Click **Sign**

