

ieMR Advanced

## Associating the case to a blank record

### SAAnaesthesia

#### Quick reference guide

In the event a **Blank Record** has been created, the **Scheduled** and **Checked In** case must be associated to the **Blank Anaesthetic Record** prior to the **Record** being finalised.

### To associate a patient's booking to the Blank Record

1. Click the **Task** drop down menu from the toolbar menu within the **Anaesthetic Record**.
2. Click to select **Associate Case to Record** from the drop down menu displayed.

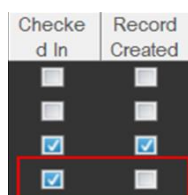


The **Select Case to Associate** window displays.

3. Highlight the **Scheduled Case** confirming the **Name**, **MRN** and associated information is correct.

**Note:** Filters may need to be applied to refine the list displayed.

Confirm the patient has been **Checked In** to the procedural suite and that the **Record Created** box is unchecked.



4. Click **OK**.

**Note:** If the patient has not yet been **Checked In** to the procedural suite, follow local policy and procedure to complete this process (i.e. ask the OT TL to have the patient checked in).

The **Verify Case** window will display.



To confirm the details of the scheduled booking, Click the **Green Tick** button to confirm the details are correct and resume documenting in the **Anaesthetic Record** in SAAnaesthesia.

**Note:** Any medications or fluids documented in the **Anaesthetic Record** will not display on the **MAR**, **MAR Summary** or **Fluid Balance** until the Case is Associated, and subsequently finalised; in addition the **Anaesthetic Record** is unable to be viewed in **PowerChart** until the case has been finalised. Please refer to the **SAAnaesthesia: Finalise Case QRG** for more information.

