

Accessing and printing a Paediatric Acute Resuscitation Plan (PARP) via the Downtime Viewer (DTV)

Quick Reference Guide

In the event of an ieMR downtime, Downtime Viewers (DTV) provide limited, read only access to recently recorded documentation within a patient's chart. New functionality to the DTV will ensure that all ARP/PARPs are available on the DTVs regardless of when these documents were created.

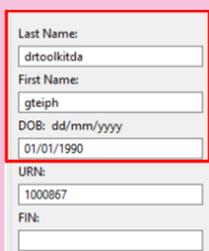
Patient Search in DTV

- Once the DTV has been accessed, click *Patient Search*.



- Select your ieMR location from the location drop-down list (e.g. LCCH MB 10B) on the left-hand side and click Search to display a list of patients currently in your area.
- You can sort the list by clicking on the column headings, e.g. bed number.
- Double click on the relevant patient* to launch their downtime chart

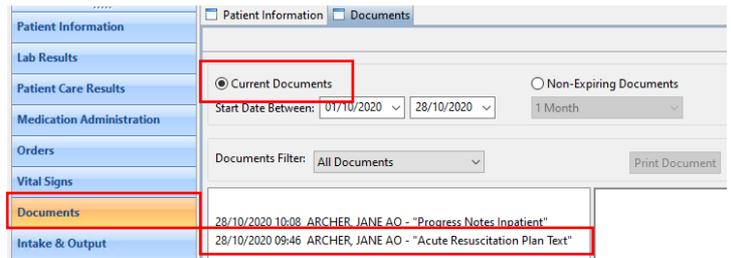
Note: Alternatively, you can perform a patient search in the search window to the left of screen.



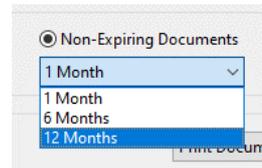
(Ensure that you use **3 points of identification** and select the **correct encounter**).

Clinical Documents search in DTV

- Within the patient's DTV chart, click on the *Documents* tab in the menu.
 - If the ARP/PARP was documented within the past 30 days it will appear in *Current Documents* section.



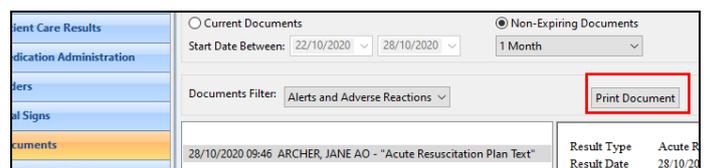
- If the ARP / PARP is older than 30 days, it will not appear in the *Current Documents* search. In this instance, click *Non-Expiring Documents* (next to *Current Documents*). A drop-down will appear allowing documents to be filtered by the past 1, 6 or 12 month timeframes.



Note: This search will **only** display non-expired documents. All other current documents will be excluded from the search.

Printing the ARP/PARP

To print, select the *Print Document* button.



Remember only one printer per area is connected to each Downtime Viewer. See local team leaders for assistance with printer selection.