



CHEAT SHEET

Forwarding results for endorsement

ATTENTION PLEASE

Medical Officers

Read on...

You can forward results that you are unauthorised or unable to endorse from either your message centre or from the patient's chart.

For example, you may receive results that:

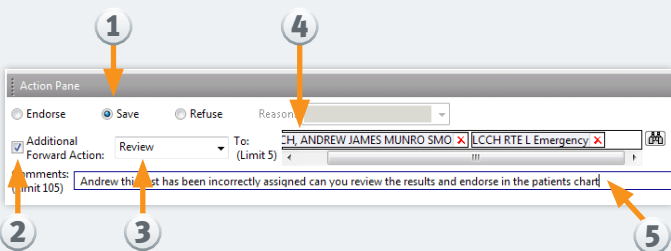
- Relate to a test you are not clinically qualified or comfortable to interpret
- Have been incorrectly assigned to the wrong clinician or Message Centre Pool for endorsement

Forward from Dr Message Centre / Message Centre Pool

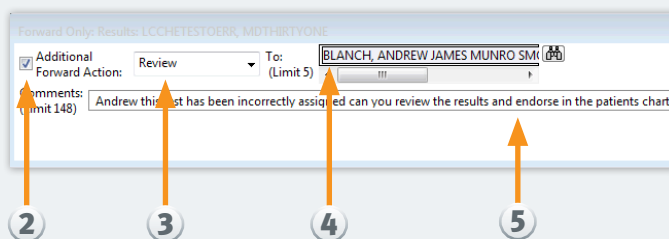
Open a "results for endorsement" message in the Message Centre and locate the Action Pane at the bottom of the screen

Select the following options from the Action Pane:

- 1 Save
- 2 Tick "Additional Forward Action"
- 3 Select the "Review" option from the drop down box
- 4 Assign who you want to forward the message to - an individual or group from a Message Centre Pool
- 5 Add any relevant comment
- 6 Click "OK"



- 2 Tick "Additional Forward Action"
- 3 Select the "Review" option from the drop down box
- 4 Assign who you want to forward the message to - an individual or group from a Message Centre Pool
- 5 Add any relevant comments
- 6 Click "OK"



Receiving results for endorsement

You will receive a message from a colleague in either your Dr Message Centre or the Message Centre Pool when you have results to endorse.

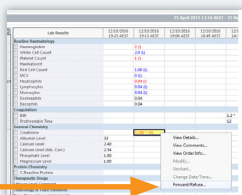
Patient Name	Abnor...	Status	Result Type	Result Status	From	Notification Comment
FSVCHQSHO, WILL	Critical...	Pend...	NUM	Auth (Verified)	CHQS...	Andrew these test have been incorrectly assigned can you review and
LCCHETESTOERR, ...	Critical...	Opened	NUM	Modified	CHQS...	Please endorse test 2

Forward from patient's chart

From the patient's chart you can forward a message to your colleague's Dr Message Centre or to a Message Centre Pool.

Undertake the following actions:

- 1 Right click on the result and select "Forward/Refuse" option



Undertake the following actions:

Navigate to the patient's chart from the message centre

Endorse the results from the patient's chart as you normally would

Acknowledge and clear the message received by clicking "OK"

Questions, or want more info?
The ieMR team is here to help!

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Our Digital Future
IMAGINE WHAT'S POSSIBLE...

