

# Children's Health Queensland Hospital and Health Board

**Meeting:** 4 February 2016

**Venue:** Lady Cilento Children's Hospital

## Summary of key points discussed and decisions made by the Board

The meeting was chaired by Ms Rachel Hunter with a range of matters considered at the meeting including:

- Reports by the Chief Executive and Executive Team including the Finance and Operational Performance Report, Quality and Safety Report, People and Culture Report, IT Report, Facilities Management Report and Risk Report.
- A paper regarding the CHQ Engagement Strategy, focused on collaboration and consultation with CHQ patients, families, staff, consumers, partner organisations and communities. The Board approved in-principle the development of the CHQ Engagement Strategy 2016-20 which is aligned to the broader strategy development and planning for 2015-16.
- A paper for the CHQ Statewide Role Phase 1 Evaluation, including the Connected Care Program; Simulation Training on Resuscitation for Kids Program (SToRK); Children's Advice and Transport Coordination Hub Program (CATCH); and the Queensland Children's Critical Incident Panel (QCCIP) – the Board congratulated the Statewide teams for the work being done and achievements of the programs, recognising the quality of the report. The Board approved the CHQ Statewide Programs Phase 1 Evaluation and Evaluation Summary reports.
- Papers for the annual review of the Board Charter and the Board and Committee Annual Work Plan – the Board approved revised Board Charter and Annual Work Plans.
- Papers for the annual review of the Board Audit and Risk Committee and the Board Finance and Performance Committee Terms of Reference – the Board approved the revised Terms of Reference.
- A paper for the revised Internal Audit Plan – the Board approved the revised Annual Internal Audit Plan 2015-16 and the revised 3 Year Strategic Internal Audit Plan 2015-18.
- A CHQ Nursing Workforce update and presentation – the Board noted the framework and industrial requirements used to determine the CHQ nursing workforce, including an overview of the nursing model, structure and framework
- An update regarding the Annual Report Development Plan – the Board noted the Communications and Engagement Team will be responsible for the planning and production of Children's Health Queensland 2015-16 Annual Report.

*This summary of Board discussion and decisions made does not form or represent any part of the minutes of the meeting.*